सत्यमेव जयते
भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
समुद्रीय प्रशासन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF MARITIME ADMINISTRATION, MUMBAI

DGMA Circular No. 57 of 2026

File No: 25-104/48/2024-NT-DGS **Date:07.09.2026**

Notice: Issuance of Medical Fitness Certificate through e-Samudra Portal – reg.

The Directorate General of Shipping is continuously undertaking digitisation and upgradation of its online systems to enhance efficiency and transparency.

2. In furtherance of this objective, the Issuance of Medical Fitness Certificate to Seafarers is scheduled to go live on 25 Sept 2026 on the official new e-Samudra Portal. Through this module, DGMA Approved Medical Practitioners can Issue Medical Fitness Certificate to Seafarers via the portal.

3. In view of the above, all the DGMA approved Medical Practitioners are requested to log in to the new e-Samudra Portal at https://esamudra.dgshipping.gov.in to avail the Issuance of Medical Fitness Certificate to Seafarers.

4. A detailed step-by-step procedure for accessing the portal and using the Medical Fitness Certificate module is enclosed herewith as an Annexure for the guidance and reference of Medical Practitioners.

Transition from Manual to Online System

5. To facilitate a smooth transition from the existing manual process to the online system, a transition period shall be provided to Medical Practitioners for familiarisation with and adoption of the new online module.

6. The existing practice of issuance of Medical Fitness Certificates manually shall be discontinued with effect from 02 October 2026. Accordingly, Medical Practitioners are advised to complete the necessary preparations and ensure that they are able to use the online module before the discontinuation of the manual system.

Digital Signature Requirement

7. As the Medical Fitness Certificate will be digitally signed through the e-Samudra Portal, Medical Practitioners are required to obtain a valid Digital Signature Certificate (DSC) and the requisite hardware token for digitally signing the certificates.

9वीं मंजिल, बीटा बिल्डिंग, आई थिंक टेक्नो कैंपस, कांजुर गाँव रोड, कांजुरमार्ग (पूर्व), मुंबई - 400042
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The required specifications are as follows:

Requirement	Details
Certificate Type	**Class 3 Individual Digital Signature Certificate**
Hardware Token	**CCA-compliant USB Crypto Token**
Reference for Procurement	**Government e-Marketplace (GeM)**

8. For any queries or technical assistance, Medical Practitioners may write to: **dgs.support@gov.in or call on: 07965804875**

9. This Circular shall be given wide circulation to ensure awareness and compliance among all DGS approved Medical Practitioners.

10. This is issued with the approval of competent authority.

Yours faithfully,

(Capt. Nitin Mukesh)

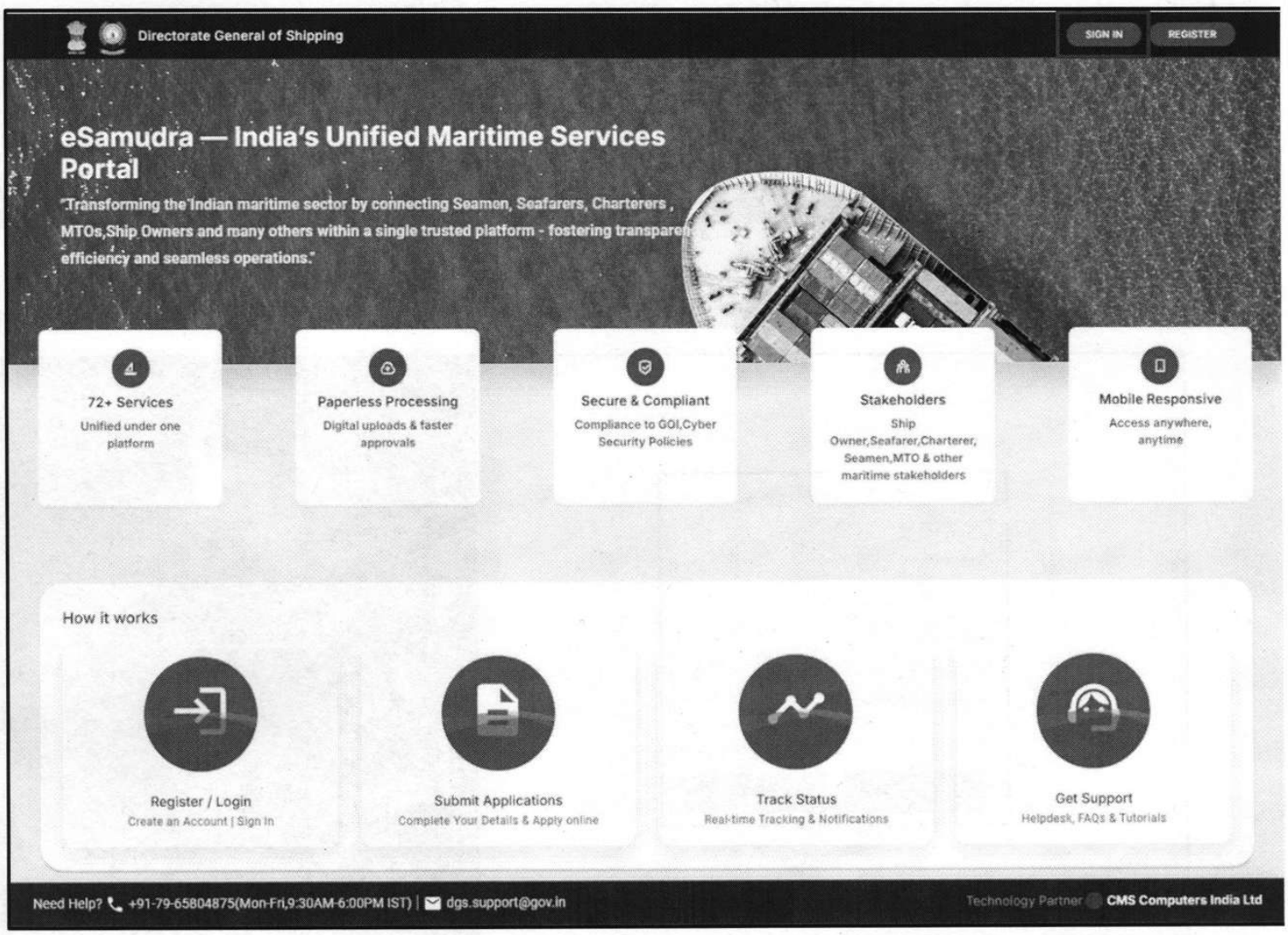
Dy. Nautical Advisor-cum Senior DDG(Tech)

ANNEXURE-1

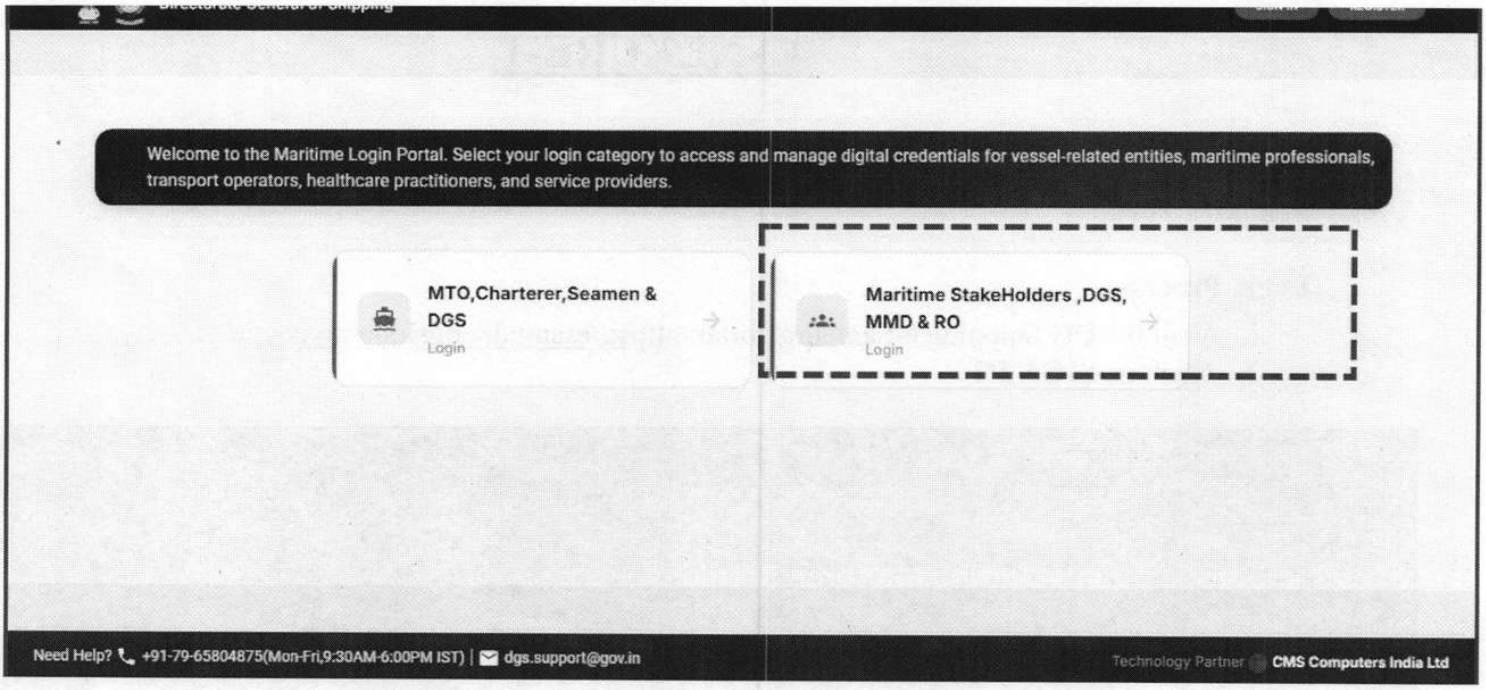
Steps for Initiating Issuance of Medical Fitness Certificate to Seafarers by Logging into e-Samudra Portal

Login Process

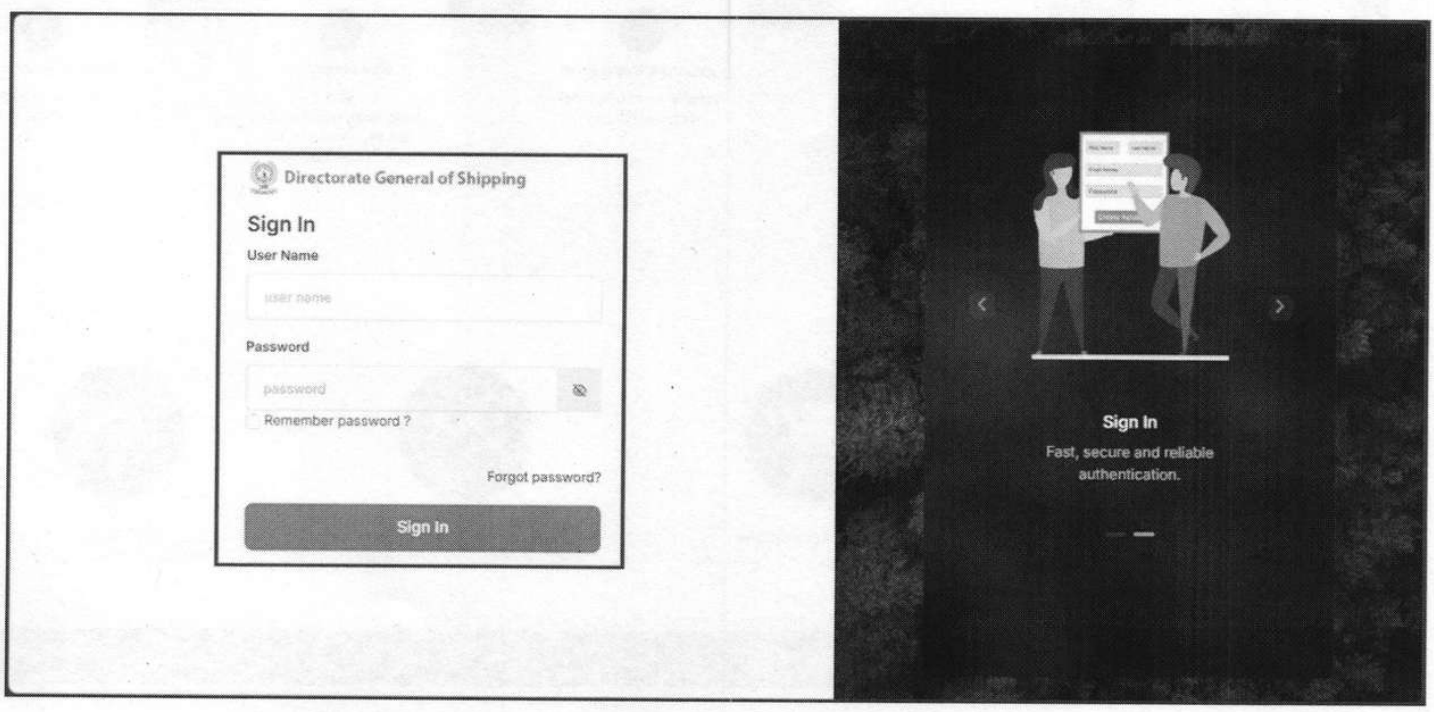
1. Visit the DG Shipping e-Samudra portal: https://esamudra.dgshipping.gov.in
2. Click on **SIGN IN**



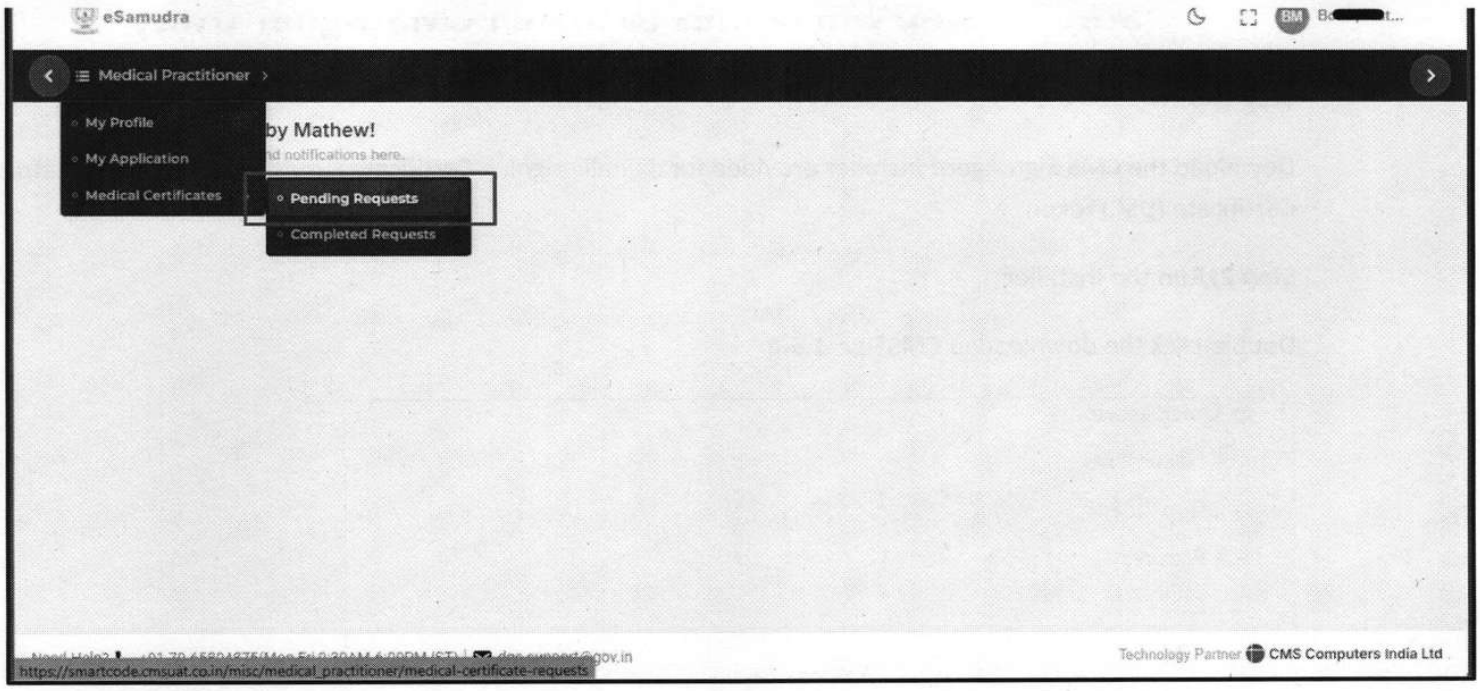
3. Select Maritime **Maritime Stakeholders, DGS, MMD & RO** category.



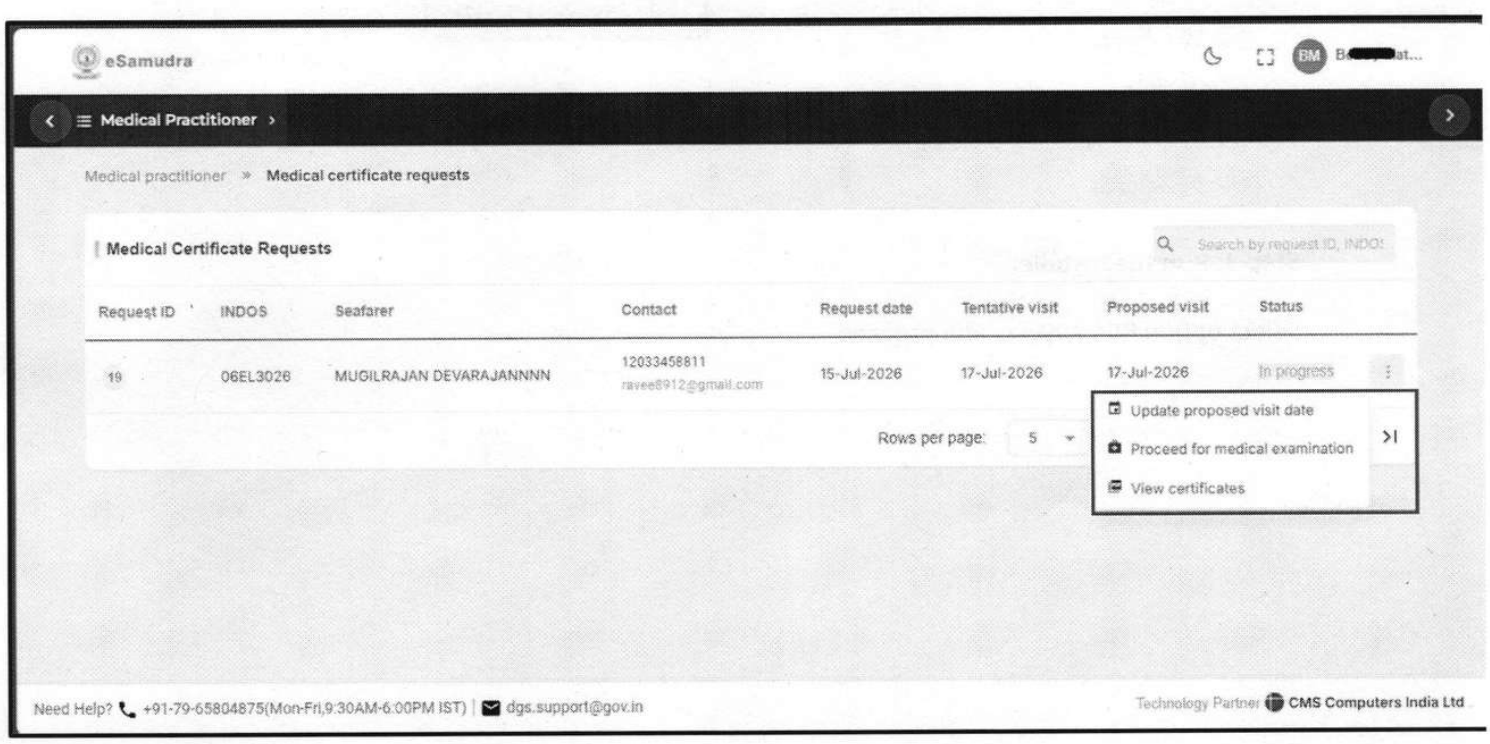
4. **Sign In** page will open.
5. Enter **Username, Password** and click on **Sign In** tab.



6. Home page will appear.
7. Mouse-over on **Medical Practitioner** followed by **Medical Certificates** and click on **Pending Requests** option.



8. Requests from Seafarers pending for further actions will appear as shown below.
9. Click on **three vertical dots** available at the end of each request.
10. From the listed actionable as highlighted below, Doctors may **update proposed visit date, proceed for medical examination & View** certificates by clicking on the respective options.



11. At the end of the process Doctor may issue the Medical Fitness Certificate to Seafarers via the portal.

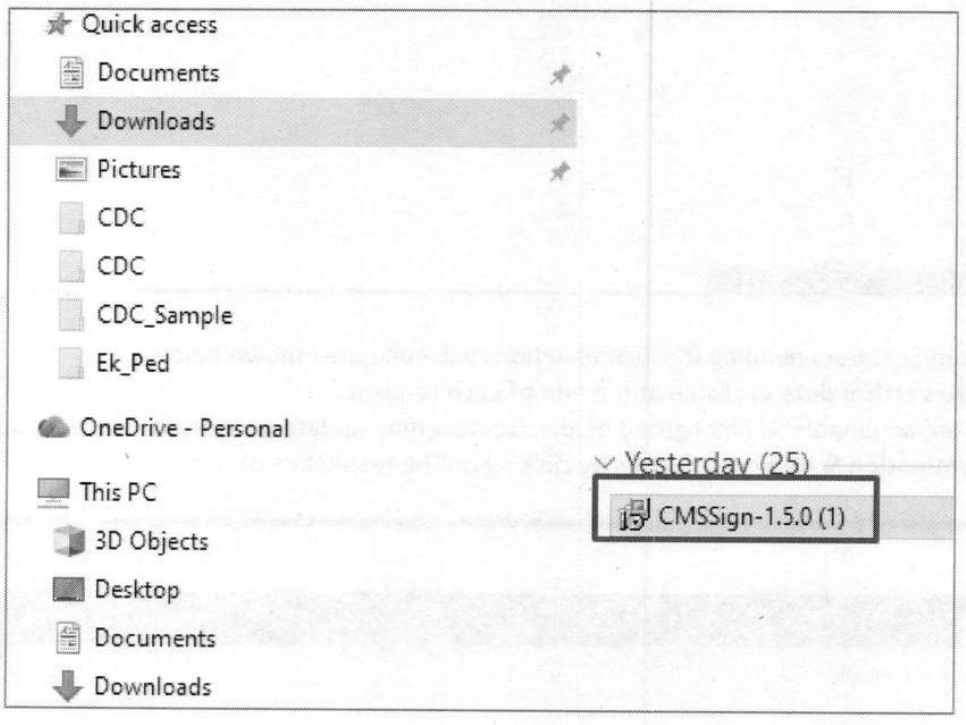
Annexure:-2

Step 1: Download the CMS Signer Utility

Download the **CMS Sign Agent installer** provided for digitally signing Certificates using a USB Digital Signature Certificate (DSC) token.

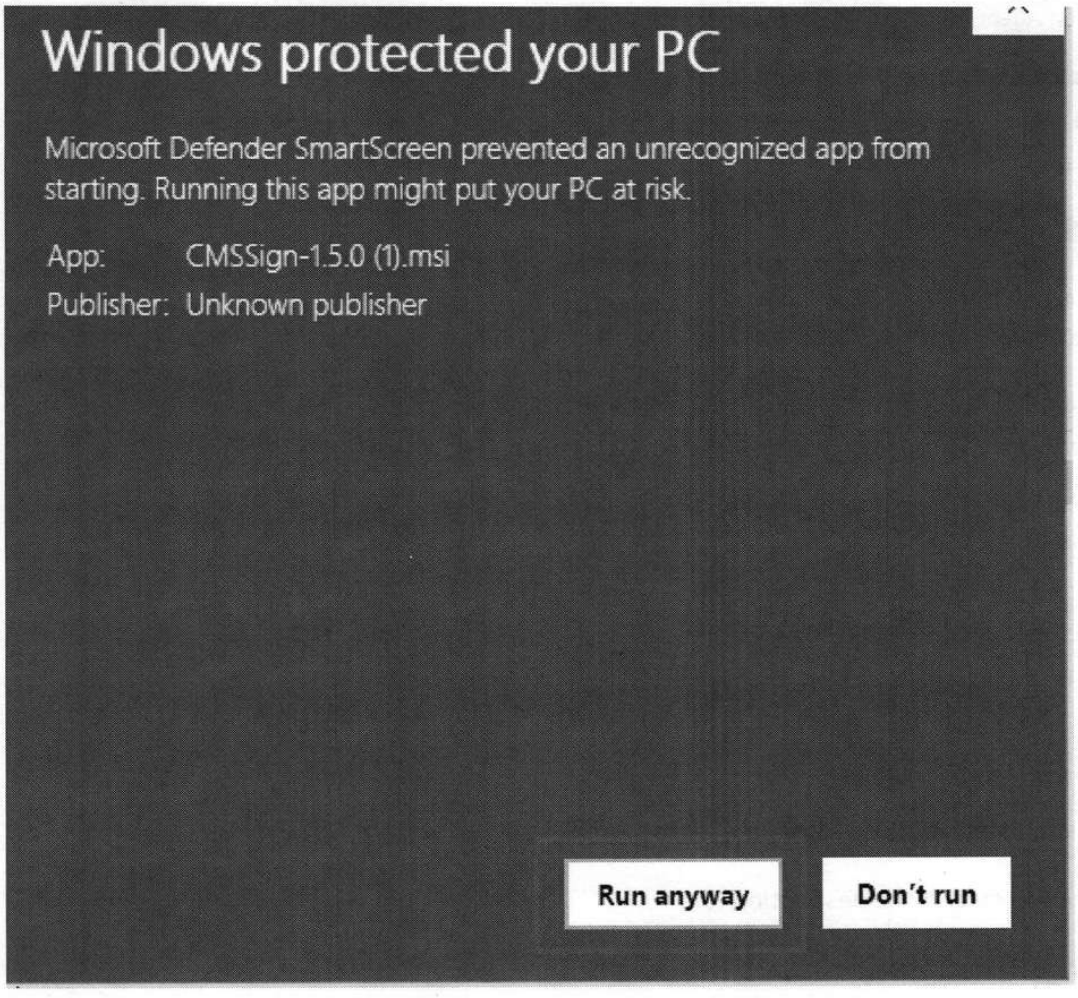
Step 2: Run the Installer

Double-click the downloaded **CMSSign-1.5.0**.



Step 3: Run the Installer

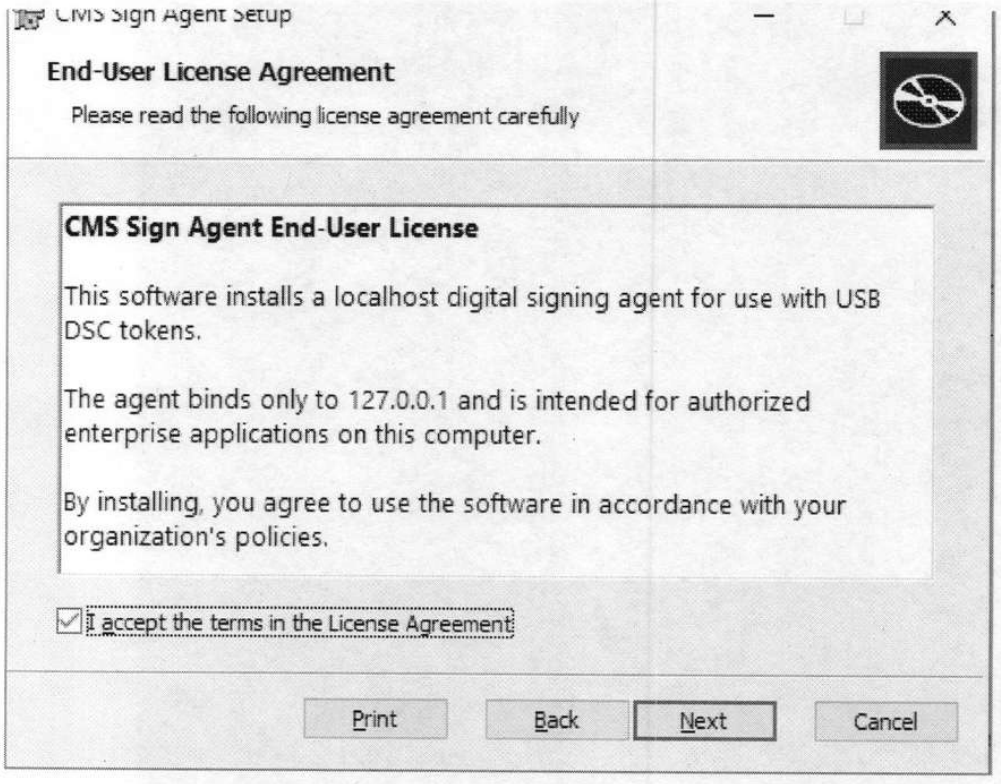
Select option Run anyway and proceed



Step 4: Accept the License Agreement

The **CMS Sign Agent Setup** window will open.

1. Read the End-User License Agreement.
2. Select **"I accept the terms in the License Agreement."**
3. Click **Next**.

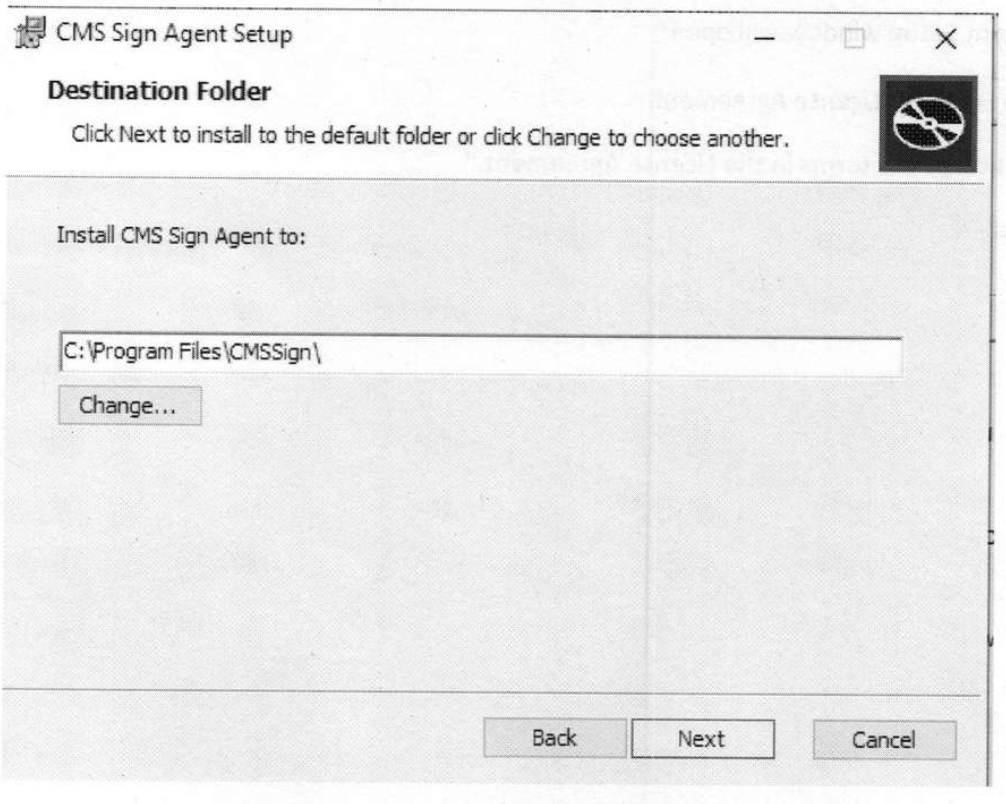


Step 5: Select Installation Location

The installer will display the destination folder.

The default installation location is:

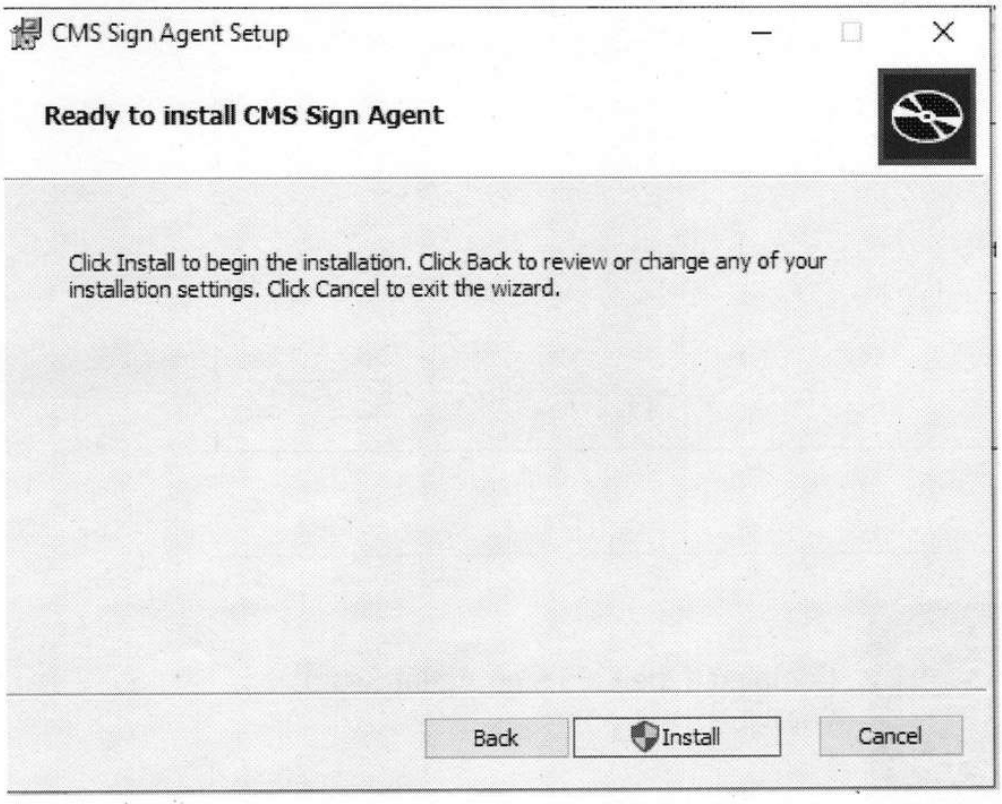
C:\Program Files\CMSign



The **Ready to install CMS Sign Agent** screen will appear.

Click **Install**.

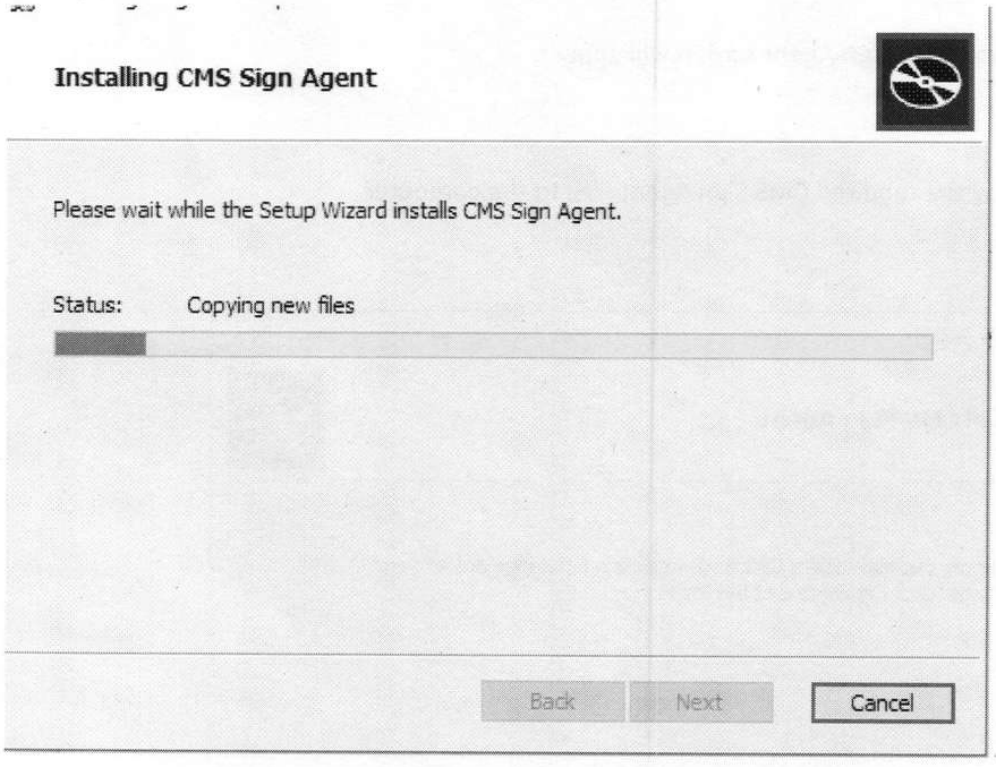
The setup will copy the required CMS Sign Agent files to the computer.



Step 7: Complete Installation

Once the installation is completed:

1. Click **Finish**.





Step 8: Insert the USB DSC Token

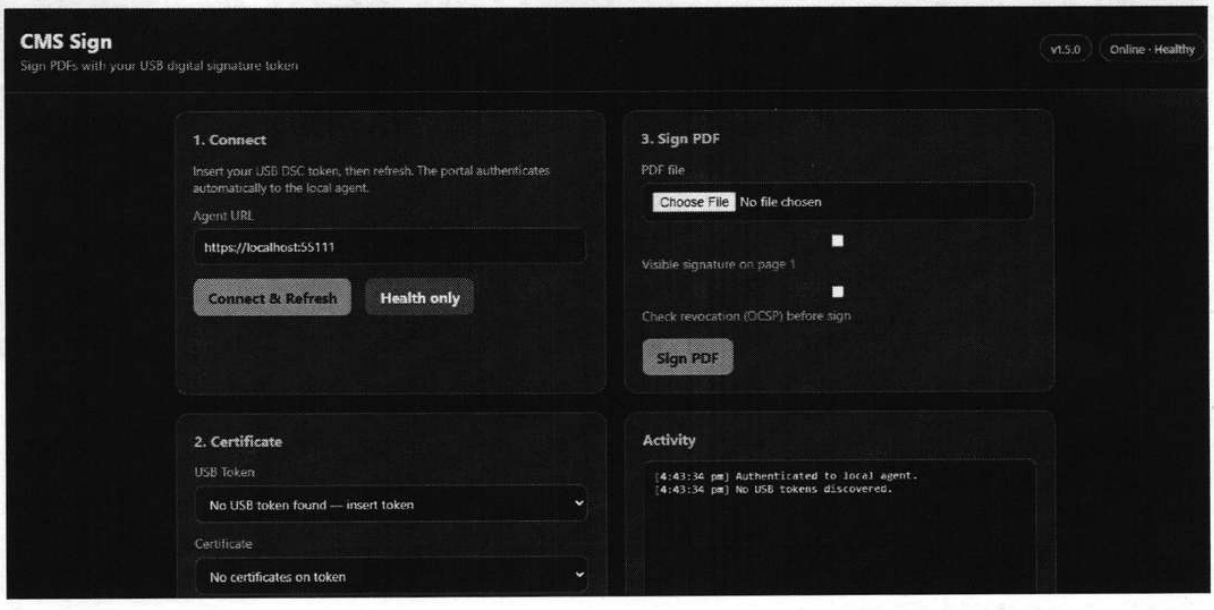
Insert the **USB Digital Signature Certificate (DSC) token** issued to the Medical Practitioner into the computer.

Ensure that the required DSC token driver/middleware is installed and that the token is detected by Windows.

Step 8: Launch CMS Sign

The CMS Sign interface will display the following major sections:

1. **Connect**
2. **Certificate**

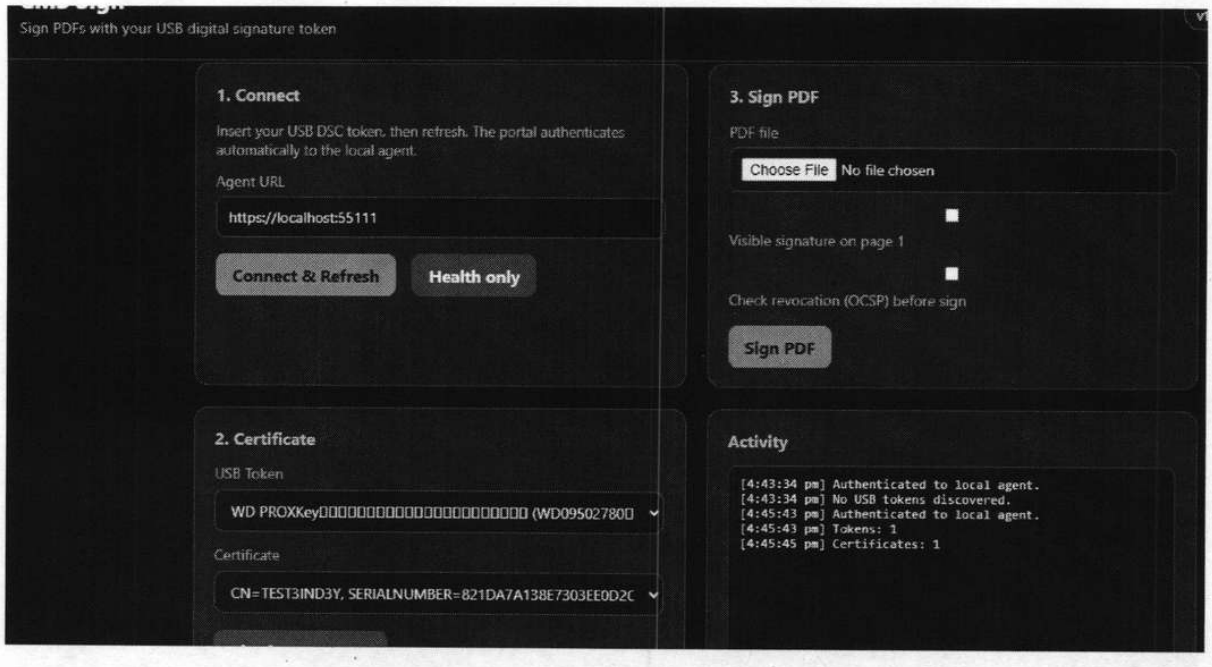


The utility uses the local CMS Sign Agent to communicate with the USB DSC token.

Step 9: Connect to CMS Sign Agent

In the **Connect** section:

1. Click **Connect & Refresh**.



Step 10: Select the USB Token

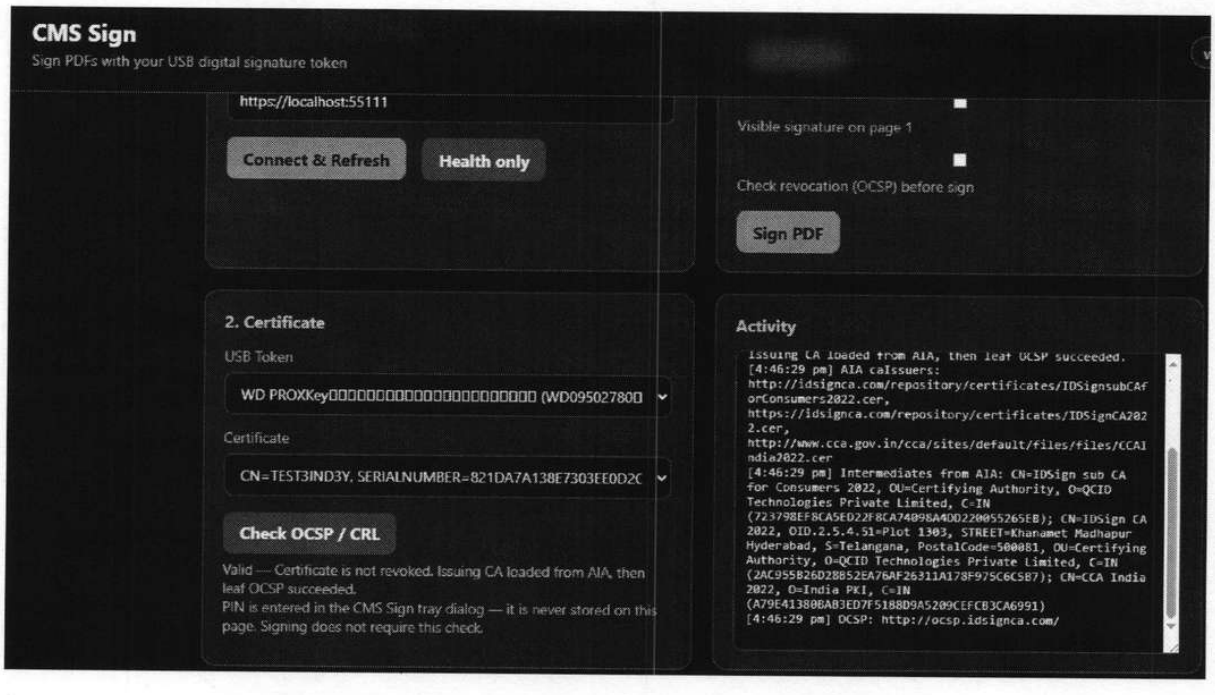
Under **2. Certificate**, select the detected USB DSC token from the **USB Token** dropdown.

If the token is correctly detected, the corresponding certificate(s) will be displayed.

Step 11: Select the Certificate

From the **Certificate** dropdown, select the Medical Practitioner's valid Digital Signature Certificate.

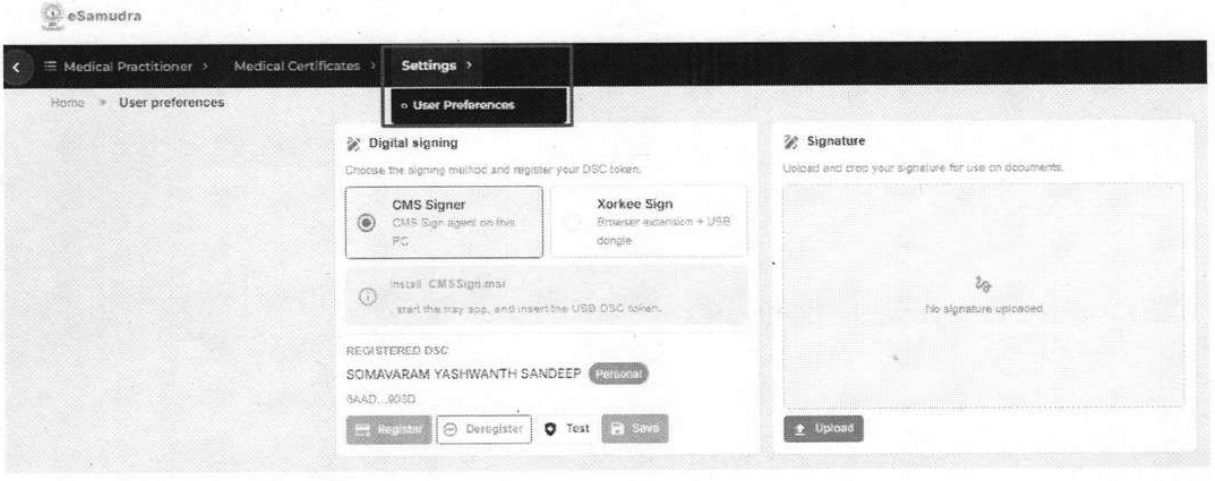
Verify that the certificate belongs to the authorized Medical Practitioner before proceeding.

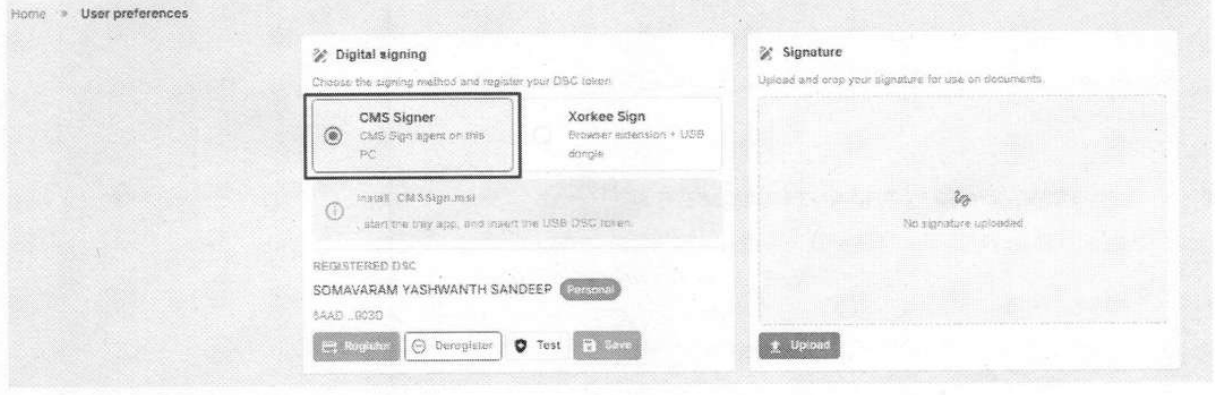


User Preference Screen

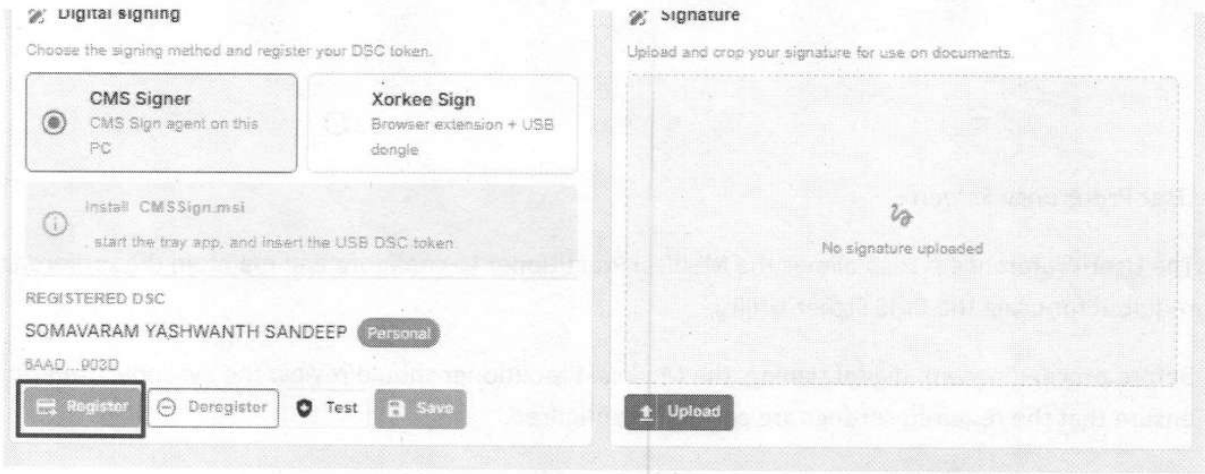
The **User Preference** screen allows the Medical Practitioner to configure and maintain the preferences required for using the CMS Signer Utility.

Before proceeding with digital signing, the Medical Practitioner should review the available preferences and ensure that the required settings are correctly configured.





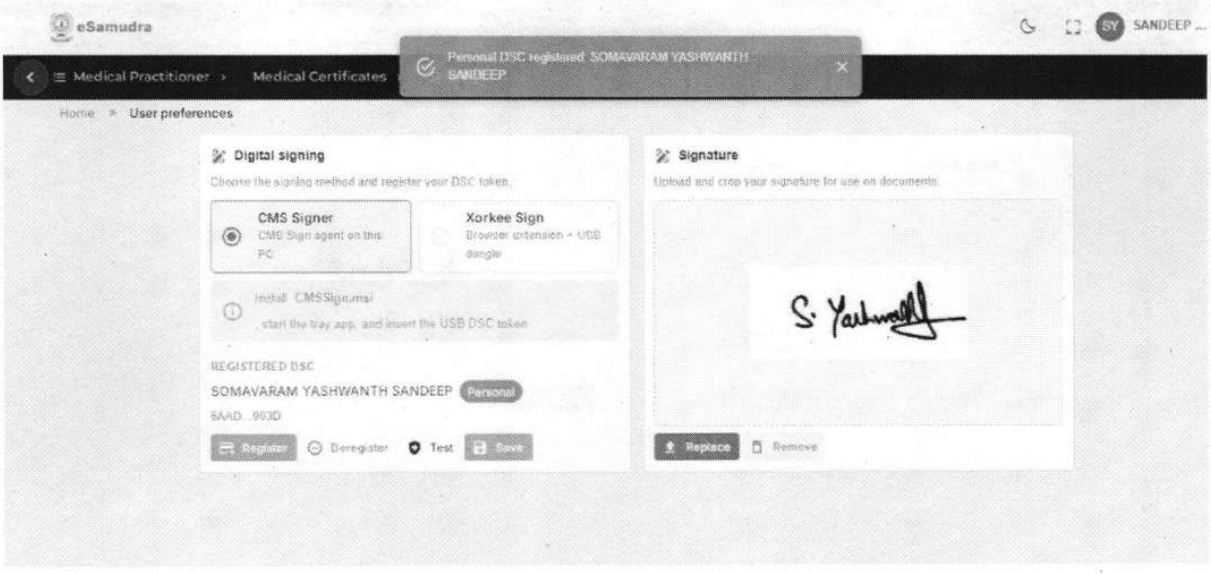
User needs to click Register



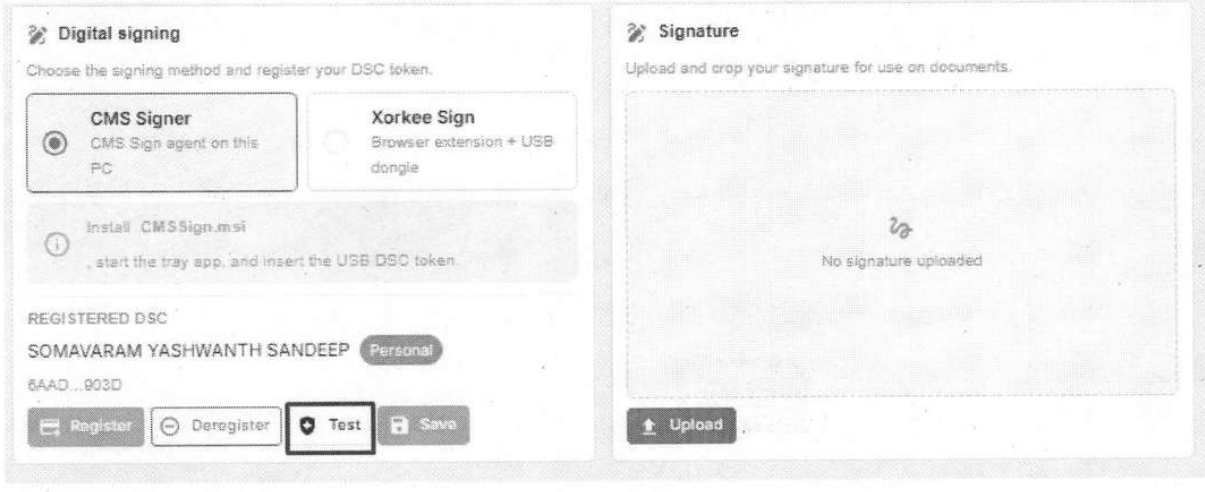
User Need to Click Register the Certificate.



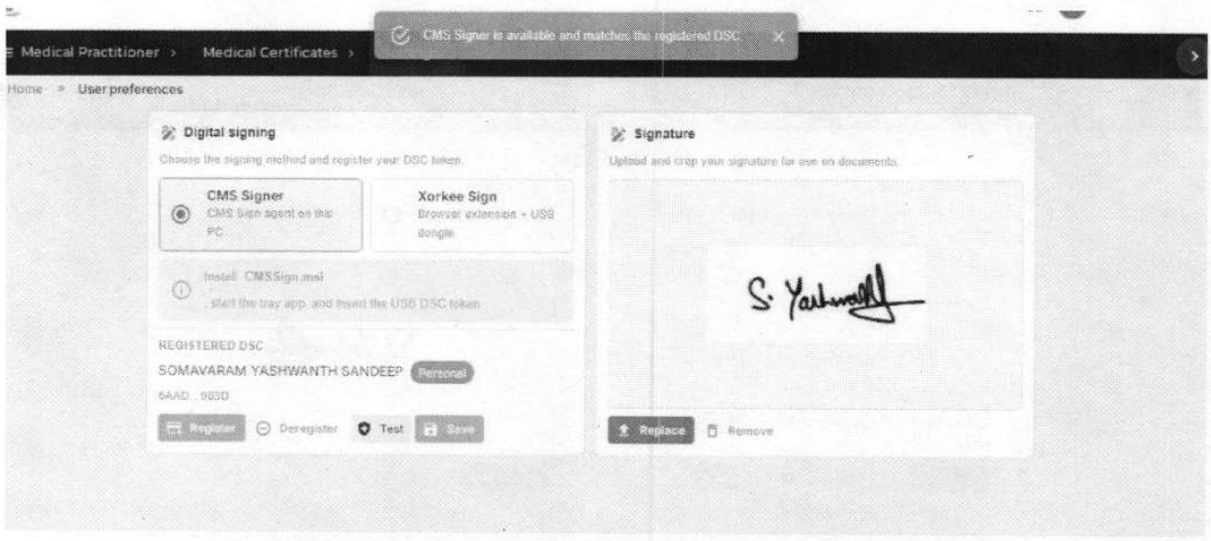
The Notification of Registration is displayed to the User.



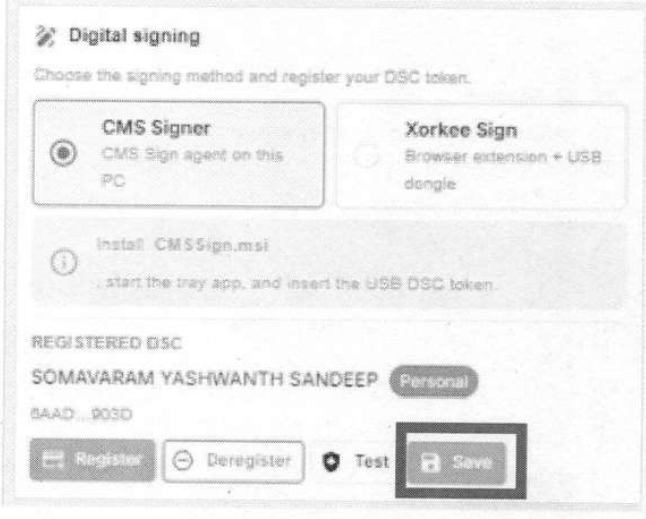
User needs to click test



Post Testing the Notification is displayed to the User.



User needs to Save the Settings to save the configuraion



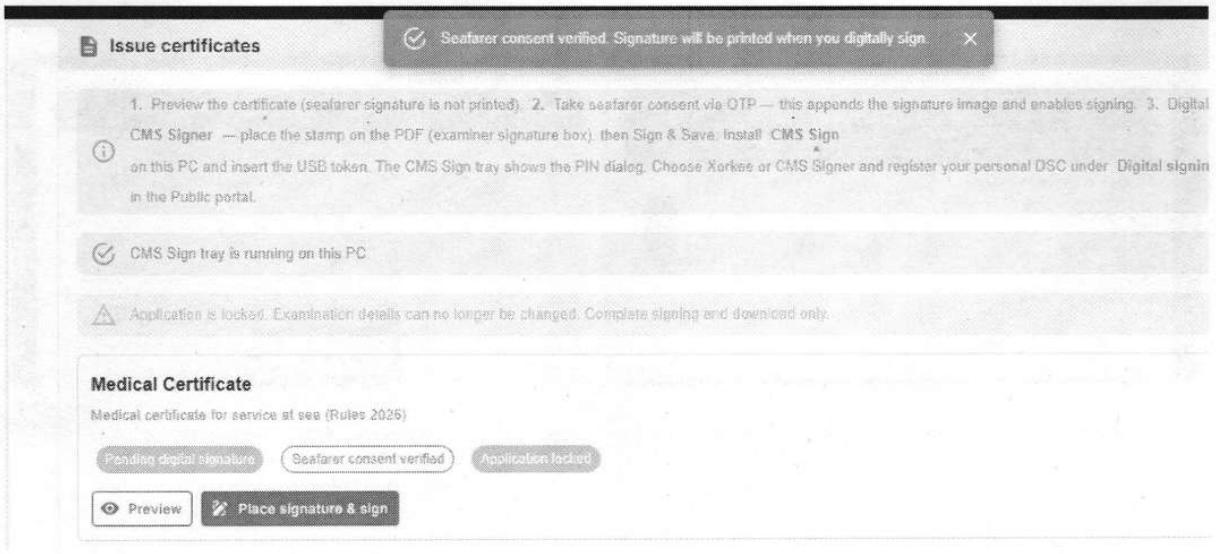
Issue the Medical Certificate from e-Samudra

Step 13: Login to the Medical Practitioner Module

Login to the **e-Samudra Medical Practitioner Module** using the authorized Medical Practitioner credentials.

Navigate to the relevant section and proceed to **Issue Certificates**.

Click place signature and sign



Step 14: Select the CMS Signer

On the PDF signing screen, click the **CMS Signer** option.

The signature placement area will be displayed in the **Medical Examiner's Signature & Stamp** section.

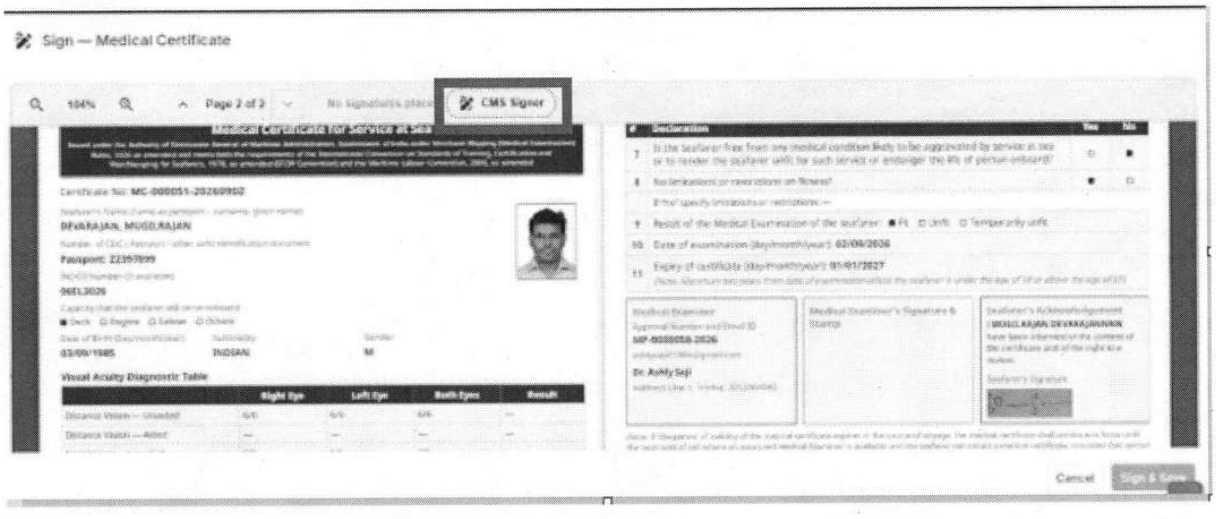
Step 22: Place the Signature

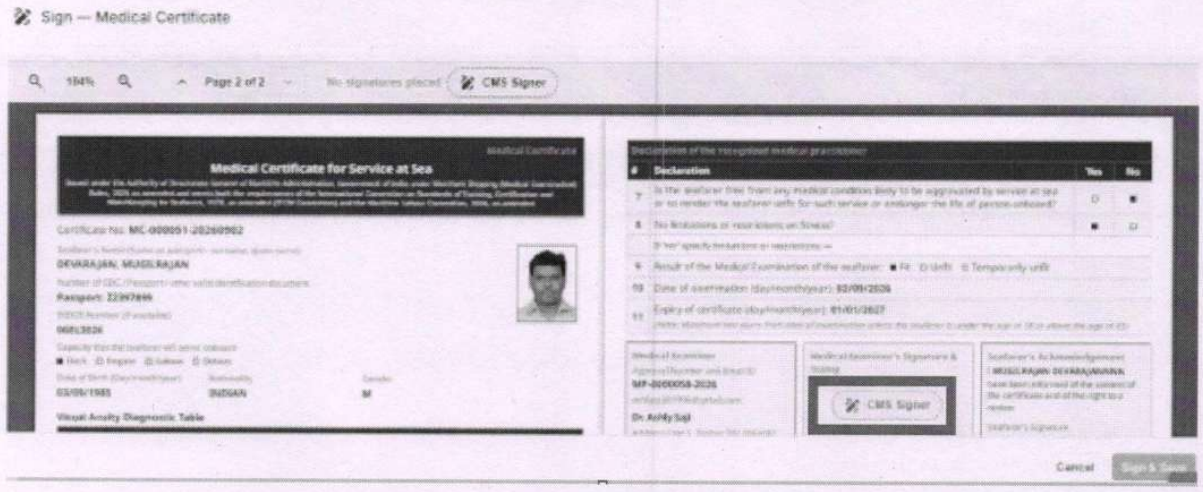
Move/place the CMS Signer signature box in the designated:

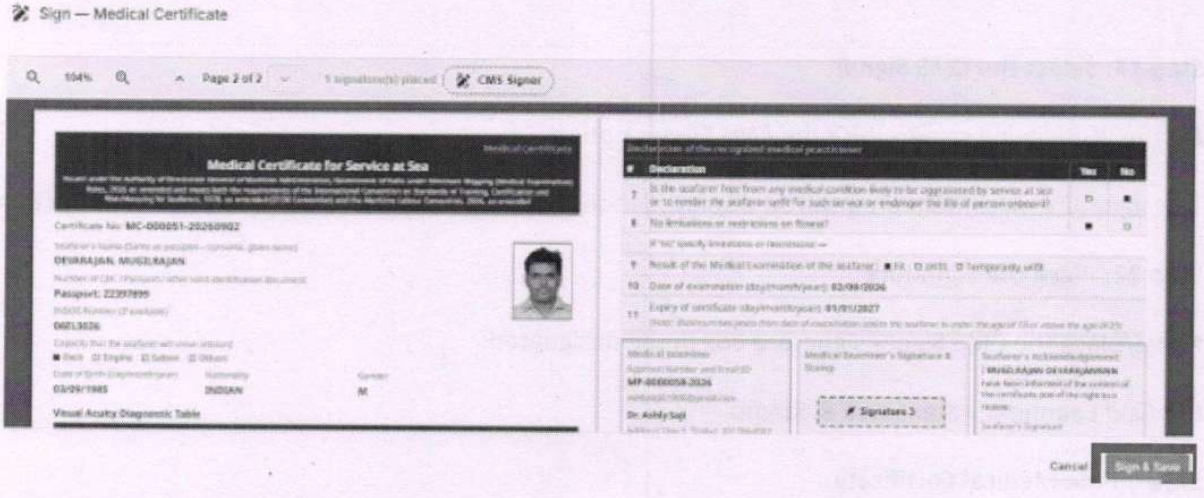
Medical Examiner's Signature & Stamp

area on the Medical Certificate.

The screenshot in the supplied manual shows the CMS Signer box being placed specifically within the Medical Examiner's signature/stamp area.



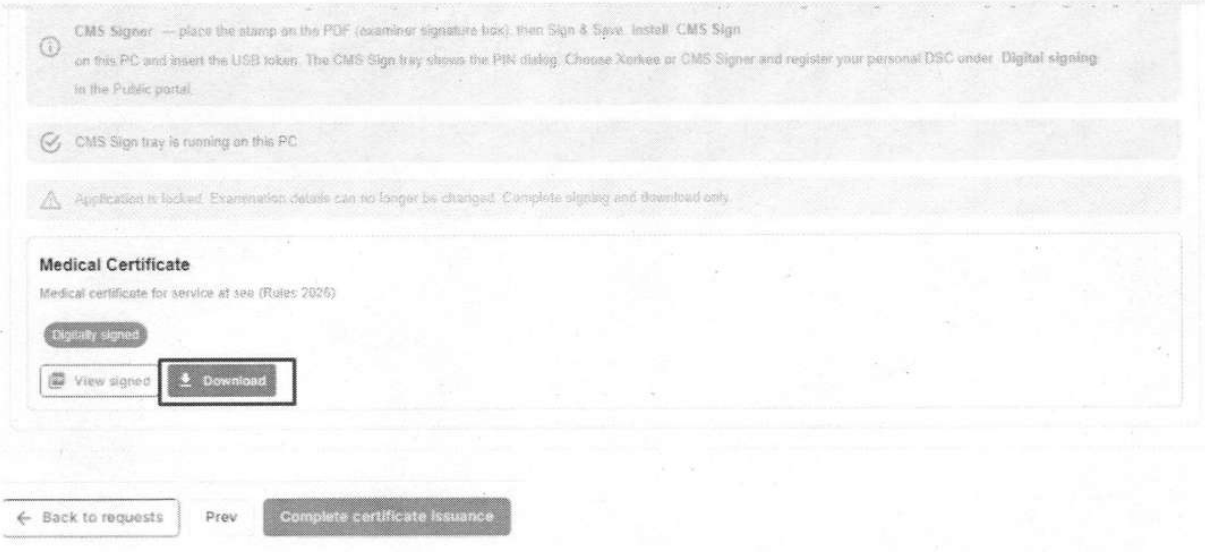




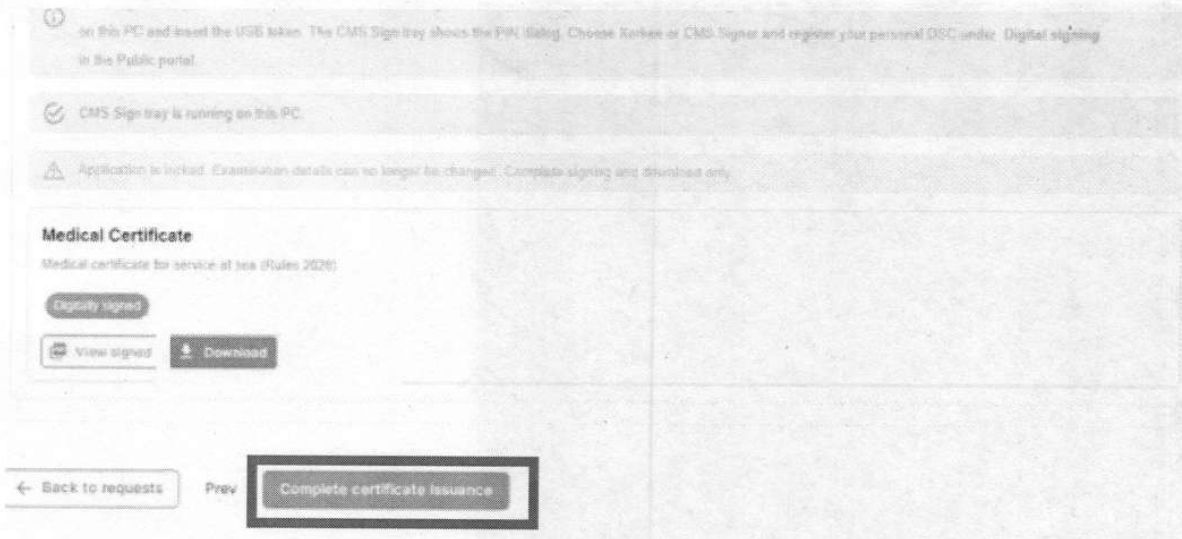
Post clicking the Sign and Save the User has to fill the USB Token Password and click Unlock and continue.



The Medical Certificate is ready for download



Click Complete certificate Issuance


on this PC and insert the USB token. The CMS Sign tray shows the PIN dialog. Choose Xerkee or CMS Signer and register your personal DSC under Digital signing in the Public portal.
CMS Sign tray is running on this PC.
Application is locked. Examination details can no longer be changed. Complete signing and download only.
Medical Certificate
Medical certificate for service at sea (Rules 2026)
Digitally signed
View signed
Download
← Back to requests
Prev
Complete certificate issuance